

Gracefield Preparatory School

Terms & Conditions of Acceptance of a Place



1. Gracefield School's acceptance of the £100 non-returnable registration fee signifies entry onto the school lists. All signatories to the registration of a pupil will be deemed equally liable for the payment of due charges. The paying of this fee implies acceptance of the school rules and the Terms and Conditions.
2. For new pupils a term's fees become due on the date agreed for entry to the School, even if the child is withdrawn before that date, unless the requisite notice (as defined in paragraph 4) is given.
3. Fees are payable on or before the first day of each term, and should be for the whole of the term. If a child is accepted after the beginning of the term then the fees should be paid on or before the start date. Late payment of fees may incur a surcharge of 10%. Dishonoured cheques will incur a surcharge of £20 per cheque. Fees unpaid by more than two weeks after a reminder has been issued may result in the suspension of the pupil.
4. The requisite notice shall mean a whole term's notice given in writing to the Headteacher, no later than the first day of the term in which the pupil's place will no longer be required.
5. If a pupil is to leave the school, the requisite notice (as described in paragraph 4) must be given or a full term's tuition fee in lieu is required.
6. Fees are reviewed annually for the beginning of the Autumn Term. Parents are notified of any changes to the school fees during the preceding Spring Term.
7. By signing the Registration Form you agree to comply with the School's rules and regulations in full.
8. You also accept the decision of the Principal or Headteacher, if in her or his discretion it is advisable to recommend that your child, for any reason, should leave the school.

*Gracefield retains the right to change
the Terms and Conditions, giving due notice.*